

# FRANKLINTON CENTER AT BRICKS

## EXECUTIVE DIRECTOR JOB DESCRIPTION AND APPLICATION PROCESS

### Position Summary

Franklinton Center at Bricks (FCAB) is a historic faith-based, social justice conference and retreat and community empowerment center, rooted on 250 sacred, life-giving and transformative acres. We seek an Executive Director (ED) to provide visionary leadership, ensure organizational sustainability, and strengthen FCAB as a home for social justice, equity, and community empowerment as a 501(c) 3 non-profit organization. The ED serves as chief executive, responsible for advancing FCAB's mission and building strong community and donor relationships. The ED reports to the Board of Trustees,

### Key Responsibilities

- **Leadership & Vision:** Guide FCAB's strategic direction in partnership with the Board, ensuring all programs and initiatives reflect our mission and values.
- **Fundraising & Financial Stewardship:** Lead fundraising efforts, cultivate donors and partners, oversee financial management, and ensure sustainability.
- **Operations & Stewardship:** Oversee staff, facilities, and hospitality services to provide excellent guest experience while preserving and strengthening FCAB's historic campus.
- **Community Engagement:** Serve as a visible leader and spokesperson, building partnerships locally, regionally, and nationally, and engaging diverse communities in justice-centered work.

### Qualifications

- Deep commitment to social justice, equity, and rural community empowerment.
- Proven leadership experience in nonprofits, community organizations, or mission-driven institutions.
- Successful track record in fundraising, donor cultivation, and financial stewardship.
- Strong ability to lead teams, foster inclusive workplace culture, and build partnerships.
- Excellent communication and relationship-building skills across diverse audiences.
- Capacity to balance visionary leadership with hands-on operational management.
- Willingness to be present and engaged in the local community; regular on-site presence required.

### Compensation

- Salary range: \$75,000–\$85,000, plus comprehensive health and retirement benefits.
- This role offers the unique opportunity to steward a historic campus and lead a nationally recognized hub for justice-centered community empowerment.

### To apply:

- Submit a current resume' or *curriculum vitae*
- Submit a cover letter expressing interest in the position and describing your experiences in each of the job position's four "**Key Responsibilities**":
  - ✓ **Leadership & Vision**
  - ✓ **Fundraising & Financial Stewardship**
  - ✓ **Operations and Stewardship**
  - ✓ **Partnerships Engagement**

Documents may be e-mailed to [director@franklintoncenteratbricks.org](mailto:director@franklintoncenteratbricks.org) by November 15, 2025.